

Direct-Entry Midwives Advisory Committee Meeting Minutes
May 13, 2016

The May 13, 2016 meeting of the DEMs Advisory Committee was held in the Board of Nursing Board Room at 10:00 a.m. It was called to order at 10:15 a.m. by Michelle Duell.

Committee members present: Alexa Richardson, Committee Chairperson; Harold Fox; Elizabeth Reiner; and Deana Frank. Present by telephone were Jan Kriebs, Kai Parker and Caitlin McDonough. Others present were Board of Nursing Personnel, Michelle Duell, Deputy Director; Katie Giblin, AAG; Sharon Allen and Ann Tyminski.

The agenda was reviewed and approved. The minutes for the April 8, 2016 DEMs Advisory Committee meeting were reviewed and approved. Ms. Reiner expressed a desire to have standards for using titles. After discussion it was decided to remove all professional designations from people's names.

The minutes of the Application Committee meeting held April 22, 2016 were also reviewed and accepted with the proviso that after Ms. Richardson reviews them they are found to be satisfactory.

The Committee members requested that the minutes for the February 19, 2016 Stakeholders meeting be presented at the June meeting. Ms. Richardson explained she had sent Caitlin McDonough's notes to Mrs. Tyminski. Mrs. Tyminski said those notes will be among the documents sent out to members for the June 10 meeting.

The first order of business was a review and approval of the Information Sheet for application as a Direct-Entry Midwife. This form was approved.

Next, the application was reviewed. Ms. Duell explained that the Board of Nursing is working with the Attorney General's office to standardize the disciplinary questions for all applications. Therefore, the disciplinary questions may change in the future. On a motion made by Dr. Fox, the Committee agreed to approve the application as submitted although there had been some discussion about adding "other" to the gender designation. Legal counsel would have to research this suggestion. Ms. Duell summarized that if it is possible to include that designation, it will be included. It was pointed out that the application designation should be licensure, not certification. This change will be made. An explanation was given as to how the information regarding Background checks will be linked from the DEMs website to the BON website.

Ms. Duell explained that Monday is the deadline for items to be placed on the Board of Nursing agenda for its May 24-25 meeting. She is working hard to have the non-substantive changes to the proposed regulations completed for Board of Nursing review. Mrs. Tyminski

expressed that Ms. Devaris was not amenable to putting the regulations through the emergency regulation process.

In summary, it is Ms. Duell's plan to take the proposed regulations and the application documents to the Board of Nursing meeting to be held May 24-25.

Next, the Committee spent a great deal of time revising the Data Collection Form that is required by law to be completed annually by each Direct Entry Midwife for statistical purposes only. Ms. Richardson explained she had used the California data collection form in preparing the Maryland form. There was a detailed review with many of the Committee members giving input for changes, additions, etc. Ms. Richardson will revise the form that will be prepared in time for the June 10 meeting. Ms. Adams suggested that the form could eventually be prepared electronically with drop down menus. The Committee was amenable to that.

The Committee reviewed the To Do List prepared by Mrs. Tyminski. She went through back minutes for the Committee and Stakeholders to compile tasks for the list. One of the items listed was contact to vital records. Vital records should be contacted fairly soon regarding integrating DEMs information into their system.

A draft informational packet to be given to all DEMs was presented by Alexa Richardson. Ms. Richardson requested help from other Committee members to prepare the packet. Ms. Kriebs and Ms. Frank volunteered. With regard to the formulary, once licensure is imminent, the formulary list will be sent out to various pharmaceutical suppliers.

There being no further business, the meeting adjourned at 12:10 p.m.

Respectfully submitted,



Ann Tyminski,
Contract Administrator