

STATE OF MARYLAND



MARYLAND BOARD OF NURSING

4140 PATTERSON AVENUE

BALTIMORE, MARYLAND 21215-2254

(410) 585-1900 (410) 358-3530 FAX

December 2018

Dear Registered Nurse, Licensed Practical Nurse, Advanced Practice Compact Registered Nurse or Certified Nursing Assistant:

**RE: Notice of Requirement of Criminal History Records Check for Renewal of License or Certificate**

A state and federal criminal history records check is now required of all Registered Nurse (RN), Licensed Practical Nurse (LPN), Advanced Practice Compact Registered Nurse (APRN) and Certified Nursing Assistant (CNA) renewal applicants.

Please be aware that a criminal conviction is not necessarily a bar to renewal of your license or certificate.

The fees charged by the Central Repository for the cost of the fingerprints and a criminal history record check will be the responsibility of the applicant. All fees must be paid to the Central Repository by credit card, check or money order in United States currency. The Central Repository cannot accept cash.

**ALL RNs, LPNs, APRNs WITH COMPACT PRIVILEGES and CNAs WHOSE LICENSE OR CERTIFICATE EXPIRES IN FEBRUARY AND MARCH OF 2019 MUST OBTAIN A CHRC IN ADDITION TO PROCESSING AN ONLINE RENEWAL.**

To ensure that the Board has the necessary information, please email the tracking number to the following email addresses:

RNs, LPNs, APRNs: [mbon.nurselicenserenewal@maryland.gov](mailto:mbon.nurselicenserenewal@maryland.gov)

CNAs: [mbon.cna@maryland.gov](mailto:mbon.cna@maryland.gov).

If the Board has received your renewal information and payment, but has not received confirmation that you initiated the CHRC procedure, your license or certificate renewal application will not be processed.

Our records indicate that it is time for you to renew your license/certificate. In accordance with Md. Health Occ. Code Ann. §8-813(b) and §8-6A-08(b) the Board is notifying you that over the next 2 -3 months, you can process your renewal online by visiting our homepage [mbon.maryland.gov/Pages/licensing-index.aspx](http://mbon.maryland.gov/Pages/licensing-index.aspx). The web-site accepts Master Card & Visa debt & credit cards.

Sincerely,

A handwritten signature in black ink, appearing to read "Alison Jenkins", with a stylized flourish at the end.

Alison Jenkins, MJ, MSN, RN  
Director of Licensure