



Electrology License Application Requirements

An applicant for licensure as an electrologist in Maryland must meet the following basic qualifications:

1. Must be 18 years of age or older;
2. Be of good moral character;
3. Be a high school graduate or have completed equivalent education;
4. Must have completed satisfactorily an electrology education program, taught by a licensed electrology instructor, that includes at least 600 hours of instruction (consisting of at least 200 theory and 400 clinical hours), and has been approved by the Maryland Board of Nursing, or an electrology education program in any other state that the Board determines is substantially equivalent.

To apply for a license, an applicant shall:

1. Submit to a criminal history records check and provide written, verified evidence that the applicant has submitted to the records check;
2. Submit an application on a form approved by the Board (which is accessible via the Board's website);
3. Submit evidence of successful completion of the required electrology education program (*e.g.*, a certificate or diploma from the electrology education program);
4. Submit a copy of the applicant's high school diploma or equivalency;
5. Submit a passport photo;
6. Submit a copy of the applicant's birth certificate, passport or driver's license as proof of age;
7. Submit a copy of each prior electrology license, if applicable;
8. Submit a copy of any and all documentation indicating successful examination in another state, if applicable;
9. Pay the applicable fees (\$200, which covers the License Application Fee and the Clinical Examination Fee).

Once an application is approved, the applicant may take the theory examination online at www.prometric.com. Click on the alphabetic directory and select the American Electrology Association, then click on Licensure. Select "Schedule" and choose "Maryland" from the drop down box labeled "State." Follow all additional directions as prompted on Prometric's website in order to complete the theory examination. At the end of the examination, you will be notified

of your results as Pass or Fail. Maryland requires a score of 75% or better to achieve a passing grade. The results of your examination will be emailed to the Maryland Board of Nursing.

Upon receipt of a passing score on the applicant's theory examination, a clinical examination will be scheduled, which takes approximately one hour to complete. The applicant will need:

1. An epilator, probes, needle holder, gloves, alcohol, after care cream or lotion, and surgical loupes (if using them). A table, magnifying lamp, stool, and paper products will be supplied;
2. A patient/model to serve as the subject of the clinical examination. The applicant will choose two areas of the face or body to perform the examination;
3. To complete a case history form in the patient/model;
4. To answer questions regarding the clinical aspects of sterilization, universal precautions, electrology instruments, and general practice.

Maryland requires a score of 75% or better to achieve a passing grade on the clinical examination. The results of the clinical examination will be mailed to the applicant within 30 days of completion of the examination.



**ELECTROLOGY PRACTICE COMMITTEE
APPLICATION FOR ELECTROLOGY LICENSURE**

Updated May 2016

Please type directly into this form, then print out and sign and affix your photo.

Last Name: _____ First _____ MI _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work: _____ Cell: _____

Email Address: _____ Gender: Male Female

Date of Birth: _____ Social Security Number: _____
(MM/DD/YYYY)

*Ethnicity: Are you Hispanic or Latino origin?: YES NO Decline to Answer

*Race: Multiracial respondents may select all applicable racial categories below:

- American Indian or Alaska Native
- Asian
- Black or African American
- Hawaii Native or Other Pacific Islander
- White / Caucasian
- Decline to Answer

*Authorization: MD Code, State Government, § 10-606 (c)

SECTION I

EDUCATION

(Additional information may be submitted on separate sheet, if needed)

High School: _____ Year Graduated: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

College: _____ Year Graduated: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Electrology School: _____ Year Graduated: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Number of hours for: Theory: _____ Clinical: _____ Dates of Attendance: _____

Name(s) of Principle Instructor(s): _____

SECTION II

YES NO 1. Are you applying for an initial license by exam? If you answer YES to this question, you do not need to answer questions 2 - 5 below.

YES NO 2. Have you practiced electrology in Maryland? License #: _____
Provide location(s) and dates worked: _____

YES NO 3. If you answered YES to question 2, do you want to reactivate your Maryland license?

YES NO 4. Have you practiced electrology in another state? State: _____ License # _____
Attach a photocopy of each license held, or other verification for each license held.
Provide location(s) and dates worked: _____

- YES NO 5. If you are licensed in another State, do you want to pursue a Maryland license by waiver?
If yes, an applicant who is licensed in another state shall submit to the Board:
- (a) Verification of the license;
 - (b) Evidence of successful examination in another state that was substantially equivalent to the examinations given in this State;
 - (c) A certificate of completion from each electrology instruction program attended that was substantially equivalent to the program requirements in this State, with verification of the number of hours completed in each theory and clinical training; and
 - (d) Written, verified evidence that the applicant has completed an application for a criminal history records check by submitting the following:
 - (1) Two sets of fingerprints, as required by the Central Repository and the FBI; and
 - (2) All fees required by the Central Repository and the FBI.

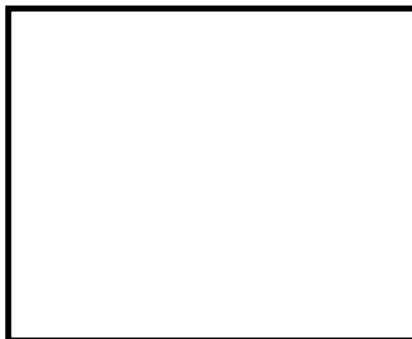
SECTION III

Please answer YES or NO to all questions. If you answer YES to any questions, attach an explanation of each occurrence to the application and include appropriate court documents. A YES answer will not automatically bar you from licensure, but a false answer could result in disciplinary action.

- YES NO Has any licensing board of any jurisdiction, including Maryland, denied your application for licensure, renewal, reinstatement, or taken any action against your license, including but not limited to reprimand, suspension, revocation, or fine?
- YES NO Have you ever pleaded guilty to, or been convicted of a misdemeanor or a felony, or received a probation before judgment for any criminal act, excluding minor traffic violations, but including DWI or DUI?
- YES NO Have you surrendered or allowed your license to lapse in any jurisdiction?

SECTION IV

Affix a recent passport-size photo inside this box and include the date it was taken.



Date of Photo

I hereby make application to the Maryland Board of Nursing for licensure as an Electrologist. I understand that I may not practice as an Electrologist in Maryland until I have passed all examinations and receive permission to practice with a license. I affirm under penalty of perjury that the answers to the questions contained in this application are true to the best of my knowledge, information and belief. I will notify the Board of any changes to the answers of any questions in this application that happen while the application is pending. I understand that as an Electrologist, I will be subject to the rules and regulations that apply to the profession (Health Occ. §8-6B-01 *et. seq.* and COMAR 10.53.01 *et. seq.*

Applicant Signature

Date

INSTRUCTIONS

APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING CHECKLIST ITEMS:

- _____ 1. Copy of birth certificate or other legal proof of age such as passport or drivers license.
- _____ 2. Copy of high school diploma or GED.
- _____ 3. Copy of certificate of each electrology institution attended.
- _____ 4. Verification of 600-hour Electrology School Program, 200 Theory / 400 Clinical.
- _____ 5. Copy of each prior electrology license, if applicable.
- _____ 6. Copy of any and all documentation indicating successful examination in another state, if applicable.
- _____ 7. Check or money order for \$200.00, made payable to the Maryland Board of Nursing for the Electrology License Application Fee and the Clinical Examination Fee.
- _____ 8. Recent passport-size photo affixed to this application.
- _____ 9. Tracking number from fingerprint receipt or fingerprint card.

<p><u>FOR MBON OFFICIAL USE ONLY:</u></p> <p>Date Received: _____</p> <p>Fees Enclosed: \$ _____</p> <p>Check / Money Order: # _____</p> <p>Remarks: _____</p> <p>_____</p> <p>_____</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="text-align: center;">LICENSE #</p> </div> <p><u>EXAM SCHEDULE</u></p> <p>Written Exam Date: _____</p> <p>Clinical Exam Date: _____</p> <p>Documents Acceptable: ___ YES ___ NO</p> <p>Staff Signature & Date: _____</p>
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