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June 23, 2015

**Change to Current 90-Day Letter Submission Process for Initial Nursing Assistant Applicants**

The Maryland Board of Nursing (the Board) will no longer provide certified nursing assistant (CNA) applicants with a printed version of the Temporary 90-Day Practice Letter. This policy has been generated to comply with the DHMH goal to decrease our carbon foot-print and use less paper. **Beginning July 1, 2015 applicants and employers must obtain information regarding the status of the 90-Day Letter directly from the Boards verification website ([www.mbon.org](http://www.mbon.org)) using the “Look Up A Licensee” feature on the left hand side of the page.** Eligible Maryland nursing assistant applicants still have the option to practice temporarily for 90-days while their initial application is being processed. However, no documents will be provided.

Please note that if the permanent certification number does not show on the Boards verification website at least 2 weeks before the expiration date of the Temporary 90-Day Practice notice, the applicant should contact the appropriate staff member as follows

CNA Endorsement Applicants	Anita Williams	<a href="mailto:anitaj.williams@maryland.gov">anitaj.williams@maryland.gov</a>
CNA Applicants	Loretta Barner	<a href="mailto:loretta.barner@maryland.gov">loretta.barner@maryland.gov</a>
CNA-DT Applicants	Jaray Richardson	<a href="mailto:jaray.richardson@maryland.gov">jaray.richardson@maryland.gov</a>

If you have additional questions or concerns regarding this process contact Shirley Devaris, Acting Director of Licensure and Certification, by email at [shirley.devaris@maryland.gov](mailto:shirley.devaris@maryland.gov) .

Thank you for your support in the Board’s mission to advance safe quality care in Maryland through licensure, certification, education and accountability for public protection.